

BCSIS Ed Council Meeting May 2018-2019 School Year

Open volunteer roles (Emily H)

- Open to people's feedback on how we can improve these meetings.
- Need to figure out a strategy to get more people involved on Ed Council.
 - Phil is going to send an email soliciting help this coming week.
 - We may send a more specific email to parents of younger grades to get people involved.
 - Pitch it as a way to get your finger on the pulse of what is going on in the school.
 - Or a more heavy-handed email such as “how are you participating in your school this year – or how are you covering your 20 hours.”
 - Speak to 1st grade families and kindergarten parents at BTSN.
 - Sabina thinks a more targeted approach might be helpful b each of us ask people we think would be a good fit
 - Emily H. will follow up with an email to Ed Council about what roles are needed so we can ask people we think might be a good fit
 - Jen W suggested more of a volunteer appreciation effort.
 - Have each class rep send an email to their class about joining us at Ed Council meetings... we can ask if evenings are a better time than our normal daytime for Ed Council meetings.
 - Micha suggested that at BTSN, Ed Council be brought to front of room.
 - In the classroom at BTSN, we should make it more celebratory so its more inviting to join in.
 - At our first meeting, we should make time to invite everyone to introduce themselves and give space for
 - We can make meetings a bit more spacious by having more meetings
- Open roles:
 - Co-Treasurer
 - DAC Rep. District Parent meeting is once a month in the evening. The superintendent is there and then the leads of the various groups being represented (finance, curriculum, etc). Interesting behind the scene meeting of what is going on at the district level, its usually the same night as Ed Council.
 - DAC Rep to replace Bill Bonk

Community connection committee (Jenn Wert)

- We are trying to schedule a meeting to try and revitalize community – how to get more people involved with each other and then with volunteering at school.
- She will send an email to Ed Council group to see if anyone wants to join in.
- Invite all the kindergarten parents to the meeting to get feedback on their experience of starting out at BCSIS.
- Emily teacher – the picnic might not be a great way to bring in new families and the parents don't even know who their teachers are yet. Ideas:
 - Used to do work days at the school instead of the picnic.
 - Or at the picnics – do a group activity like we do at BTSN.

- Teachers will talk about ideas at the next staff meeting

2019/20 Calendar Items (Emily H and Phil)

- Proposal to add October and April meetings: Agreed on / on those days, teachers can choose to come to Ed Council or evening meeting.
- Early planning for Back to School Night: Emily will put email out to Ed Council to get ideas for what we want to communicate and then she will meet with Phil to make a plan for before we have our first meeting next year.
- Evening Ed-Council meetings: maybe have the two extra meetings be in the evening to see if that time worked better than the afternoon meetings?
- Teacher Appreciation Week timing: Possibly January. Teresa will follow up with teachers to see what they prefer.

Parent to Parent lists (Bill)

- The system we have been using is from a local Internet company who donated the system for several years, he is discontinuing the service.
- We can move to Google Groups as a back up – Bill did a test on it and everybody got the email so we are good to go.
- The Google Suite of apps is the next level up – with nonprofit status or if we are an educational group, we can get access to it. Bill will double check it is free. He will also double check if Google Suite:
 - Would give us server space to store things like photos,, etc
 - Make parent to parent lists for both individual classes and the whole grade
- Bill will do the migration this summer and maybe look more into the G Suite option later.

Finance and Fundraising

- 2018/2019 Fundraising recap
 - CGC: we raised close to \$80k, our goal was \$70k.
 - Total amount raised for the year is at \$112k – we are still waiting for grocery card numbers. Here are some details:
 - We surpassed spaghetti dinner.
 - Grocery cards: \$5k so far
 - Used \$21k from surplus money
 - Looks like we will have \$10-15k surplus for next year
- **Budget Vote – everyone approved it. (included below)**
- 2019/20 Fundraising Goals. Overview:
 - More aggressive b/c of tutors – by approving the budget, we are approving tutors for next year, which requires an increase in fundraising.
- Spaghetti Dinner discussion: it is escalating in terms of the money that it raises. We have been raising more money and there might be some concern about where the extra money goes and should the 5th grade parents have a say in how the money is spent.

- Kendall has an idea about the 5th grade yearbook being subsidized by the spaghetti dinner.
- Be more clear in the future about what the spaghetti dinner money goes to (remaining amount goes back to friends of BCSIS).
- Kendall will be reimbursed for shortage of \$342 and if extra money comes in, it can be donated. Emily will connect with Kendall about this year's shortage on yearbooks.
- Ideas to increase spring fund raising:
 - Flyer for Monday mail
 - A blurb that teachers can include in their last email to thank everyone for the tutor's to incentivize donations.
- In the next few years – we have to keep in mind that High Peaks spent \$10k on the fan, and maybe we put some fans into the cafeteria as a way to give back.

Earth Guardians (Jill & Nicole)

- First time we did one in an elementary school – it was very empowering and educational.
- Could be a volunteer position on Ed Council
- Plan for how to implement work at BCSIS:
 - Better recycling and trash options
 - Maybe use some extra money from Ed Council to purchase some of the recycling /trash options for the school
 - Possibly parents from 5th grade as a legacy to purchase
 - \$1,300 for fancy ones / heavy / bear can types
 - Look at grants to get the trash areas
 - Roots and Shoots
 - As an additional fundraiser during the year, have a company who offers stainless steel straws, good water bottles, etc – and money from those goes to raise money for these trash receptacles
 - The kids could sell these to larger community to raise money
 - Whoever takes on the role for next year, will connect with Phil directly to work on this for next year
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Extra To-do's

- Find meeting room for next year
- Add bylaws as an agenda to tweak as needed

Budget

REVENUE		
	2019 Fall CGC	\$90,000.00
	2020 Spring Fundraising Drive	\$17,000.00
	Winter Festival	\$15,000.00
	Grocery Cards	\$1,000.00
	Directory	\$500.00
	Restaurant Night	\$500.00
	Amazon Smile	\$350.00
	Nutcracker	\$400.00
	Autumn & Spring Raffles	\$2,000.00
	Spaghetti Dinner	\$4,000.00
	TOTAL REVENUE	\$130,750.00
EXPENSES		
BCSIS Program Support	Teacher / Specialist Allotments	\$33,000.00
	Total Para/Academic Enrichment	\$37,000.00
	Academic Tutors	\$30,000.00
	Professional Development	\$4,000.00
	Opportunity Fund	\$5,000.00
	Artist in Residence	\$3,000.00
	Desk Maintenance	\$1,500.00
	Outdoor Ed	\$3,500.00
Fundraising	Community Growth Expenses	\$500.00
	Winter Fest	\$1,500.00
	Spaghetti Dinner	\$500.00
	Spring Fundraising Drive	\$200.00
Community Events & Ed Council	Autumn Social & Spring Carnival	\$1,500.00
	Spring & Fall Community Events	\$2,000.00
	CAP	\$1,000.00
	Back to School Night	\$500.00
	Ed Council Mtg & Classroom Childcare	\$750.00
	Garden to Table	\$300.00
	Parent Directory	\$300.00
	Spiral Garden	\$200.00
	Teacher Appreciation	\$300.00
	Trip Tracker	\$400.00
	Volunteer Appreciation	\$500.00
Administrative Expenses	Admin./Accounting / Bank Fees	\$1,300.00
	Supplies (paper, postage, etc.)	\$100.00
	Taxes	\$850.00
	TOTAL EXPENSES	\$129,700.00